Checklist & Rubric – My Non-fiction Reading Diary (4 havo)

Writing level: A2+/B1 · **Reading level:** B2 (oefenniveau 4 havo)

There is **no mark (cijfer)** for this task. Your teacher checks if your diary meets the requirements below. The result is **Completed** or **Not yet** (improve it and hand it in again). Use this checklist after every entry, so you know you are on track.

Part 1 – Must-haves

[ ]	**Examples 1–4:** in your notebook you answered 3–4 questions per type (content, form, process) for every example. You may use the Bridge or the Advanced questions.
[ ]	**At least 8 diary entries:** one entry after every chapter (or after 15–20 minutes of reading).
[ ]	**Every entry** starts with the book title and chapter number and has all 3 steps: Quick Capture, Reflection and Creative Note.
[ ]	**Prompts A, B and C:** in your whole diary you used each type (A = yourself, B = stories, C = the world) at least twice.
[ ]	**Creative notes:** you never used the same creative-note option twice in a row.
[ ]	**Vocab and Grammar check:** you passed the check (80%) in the Show phase.
[ ]	**Your notebook** is complete, readable and in the right order.

Part 2 – Quality check (your diary as a whole)

What we look at	Meets the requirement (A2+/B1)	Not yet	Challenge (optional)
1. Understanding *Step 1 – Quick Capture*	In 2–3 sentences you explain the main idea of the chapter **in your own words**.	The main idea is missing or unclear, or you copied sentences from the book.	You also say why the idea is important and you use 1–2 new words from the book correctly.
2. Connections *Step 2 – Reflection*	You make a clear link to **yourself (A)**, **a story (B)** or **the world (C)** and you give an example.	You only retell the chapter, or your link has no example.	You compare two things (for example your book and a novel) and explain what is the same and what is different.
3. Thinking *Step 2 – Reflection*	You give your own opinion or feeling and explain it with *because*, *so* or *that's why*.	There is no opinion, or you don't explain it.	You look at more than one side (*however*, *on the other hand*).
4. Creative note *Step 3*	Your note fits the chapter: a *what if* question, a sketch/symbol, a headline (max. 7 words) or a quote/keyword.	The note is missing or has nothing to do with the chapter.	Your note is original and makes the reader think.
5. Language	A reader understands you without problems. You use the **present simple** for facts, the **past simple** for events, and linking words (*because, so, but, also*). Some mistakes are OK.	Many mistakes make your sentences hard to understand, or you write (partly) in Dutch.	You also use *who/which/that*, *could/might*, *like/as* and new words from your book.

Result

Completed	All must-haves are ticked **and** all 5 quality points meet the requirement.
Not yet	Your teacher tells you what to improve. Improve your diary and hand it in again (see the Magister studiewijzer for the new date).

The Challenge column is not required. It shows you how to grow towards B1+/B2.